

## Philanthropic and Federal Grant Partnership Request

Date:

Name of Contact:

Title:

Organization:

Web address:

Phone:

Email:

Title of Funding Announcement/NOFA:

NOFA#:

Date Issued:

Due Date to Funder:

Funding Partner(s):

Program Officer:

Proposal Title:

Describe any prior formal contact with name of program officer and/or funding agency specific to this proposal.

Describe any previous work funded by this agency for your research.

Describe how the grant proposal relates to the GSA mission, vision, strategic goals.

Provide a brief outline of the concept and outcomes to be developed to be responsive to the grant announcement. This does not need to be final, recognizing that as a grant proposal develops the concept is refined.

Define GSA's role in the grant submission as:

1. Co-Principal Investigator – a GSA staff member must serve as a Co-PI when it will be responsible for grant submission and/or serve as fiscal agent.
2. Co-Investigator
3. Subcontractor

Outline GSA's roles and responsibilities in the grant proposal, grant fulfillment, budget reporting, etc.

Outline entity or agent responsible for developing grant submission and reporting, including reporting requirements.

Outline budget requirements for the project. Define the fiscal agent for the grant.

Outline dissemination and replication plan for project.

If intellectual property will be developed as a result of the proposal, define ownership.

Provide information on the commitment of other partners engaged in the grant proposal, including proposed roles and responsibilities.

In addition,

- If a researcher(s) seeks to work directly with GSA to submit a proposal, the investigator shall contact GSA CEO/VP Professional Affairs as close to the funding announcement date of issue as possible to evaluate the feasibility.
- GSA VP Professional Affairs will schedule a telephone briefing to clarify goals of the proposal.
- Submit a Grant Partnership Request document at least 90 days prior to grant submission deadline. This document will be limited to 3 pages. GSA recognizes that this is a draft concept and that the proposal will evolve as it is written.
- Documentation from funder will be included as Appendix A to the request and is not included in the page count).
- Please refer to GSA Philanthropic and Federal Funding Partnership Process for more information.