What positions are open for nomination?

<table>
<thead>
<tr>
<th>Position Name</th>
<th>Affiliation</th>
<th>Quantity</th>
<th>Total Term Length</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Member</td>
<td>Society Wide – Staggered terms</td>
<td>5</td>
<td>Varies</td>
<td>1/1/2020</td>
<td>Varies</td>
</tr>
<tr>
<td>Board Member</td>
<td>Society Wide – Early Career</td>
<td>1</td>
<td>2 years</td>
<td>1/1/2020</td>
<td>12/31/2021</td>
</tr>
<tr>
<td>Vice Chair</td>
<td>Behavioral and Social Sciences</td>
<td>1</td>
<td>4 years</td>
<td>1/1/2020</td>
<td>12/31/2023</td>
</tr>
<tr>
<td>Vice Chair</td>
<td>Biological Sciences</td>
<td>1</td>
<td>4 years</td>
<td>1/1/2020</td>
<td>12/31/2023</td>
</tr>
<tr>
<td>Vice Chair</td>
<td>Health Sciences</td>
<td>1</td>
<td>4 years</td>
<td>1/1/2020</td>
<td>12/31/2023</td>
</tr>
<tr>
<td>Vice Chair</td>
<td>Social Research, Policy, and Practice</td>
<td>1</td>
<td>4 years</td>
<td>1/1/2020</td>
<td>12/31/2023</td>
</tr>
<tr>
<td>Vice Chair</td>
<td>Academy for Gerontology in Higher Education</td>
<td>1</td>
<td>4 years</td>
<td>1/1/2020</td>
<td>12/31/2023</td>
</tr>
<tr>
<td>Vice Chair</td>
<td>Emerging Scholar and Professional Organization</td>
<td>1</td>
<td>4 years</td>
<td>1/1/2020</td>
<td>12/31/2023</td>
</tr>
</tbody>
</table>

What are the duties of these positions?

Board of Directors

Authority
The Board of Directors is the legal authority for the Society. The Board will be elected by the entire membership of the Society. The Board governs through exercising both its formal authority (i.e., to select the Chief Executive Officer) as well as its informal authority of influence and persuasion (i.e. to help shape the strategic goals of the organization). The Board delegates the authority to carry out the operations and management of the organization to the CEO and should actively support – as well as hold accountable – the CEO in carrying out the organization’s collective vision, mission and strategic goals.

Duties of the Board of Directors
- Effectively govern and lead the organization on behalf of the membership and with accountability to the membership.
- Develop and improve the organization’s governing policies and procedures.
• Hire, assist, counsel, oversee and regularly evaluate the CEO.
• Foster the CEO’s effective leadership and management of the organization’s personnel, operations and activities.
• Without limiting the general responsibility of the Board, appropriately delegate operational and management authority to the CEO of the organization.
• In constructive partnership with the CEO, thoughtfully craft the strategic goals, objectives and metrics of success for the organization.
• Maintain, monitor and protect the safety and soundness of the organization and its assets.
• Ensure the proper maintenance of all accounts and financial records of the organization.
• Understand and monitor the performance and results of the organization.
• Help craft and approve an annual budget for the organization.
• Act as active ambassadors to the organization’s membership as well as the community as a whole. Speak as one voice once a decision has been made by the Board.
• Retain independent auditors, accountants, and legal or governance counsel as is necessary.
• Ensure the organization acts ethically and with genuine financial integrity.
• Monitor regulations and legal issues pertaining to the organization.
• Sell, dispose of, or mortgage any or all the property of the organization.

Duties of Individual Board Members
• Assist in shaping the vision, mission and strategy of the organization.
• Demonstrate personal and sustained commitment to achieve the vision and mission of the organization.
• Actively engage, contribute, participate and ask questions.
• Keep informed, prepare for and attend board meetings.
• Participate in board development and educational activities.
• Participate in the fundraising process through cultivation, solicitation or stewardship.
• Support and participate in the organization’s community outreach efforts and activities.
• Understand and monitor the organization’s finances, safety and soundness.
• Carry out its legal duties of care, loyalty and obedience to GSA’s mission.
• Serve on committees as opportunities arise, including service on one of the standing committees: Finance; Program, Publications, and Products; and Membership.

Section Officers
Duties of the Section Officers
Section officers will focus their efforts on professional, educational, and scientific activities. These positions will be elected by the membership of their respective section. As the 2020 Vision document outlines, “section” is used as a general term to indicate the traditional sections of GSA, the Academy for Gerontology in Higher Education (AGHE), and the Emerging Scholars and Professionals Organization (ESPO).

Vice Chair
1. Serve as a member of the Program, Products and Publications Committee.

Chair
1. Set the strategic goals and initiatives for the section.
2. Serve as a member of the Program, Products and Publications Committee.
3. Lead the process for determining the Annual Scientific Meeting programming for the section.

Immediate Past Chair

1. Preside over all meetings of the section officers and section membership.
2. Serve as a member of the Membership Committee.
3. Lead the process for determining the Fellow recipients for the section (if applicable).
4. Serve as the point of contact to the Governance Committee and provide the section’s nomination recommendations (after consultation with the section officers).

Past Chair

1. Shall have responsibility and authority over the funds of the section, within the limitations set forth by the Society.
2. Serve as a member of the Membership Committee.
3. Lead the process for determining the award recipients for the section.

Who is eligible to be nominated for these positions?

1. At the time of nomination, a candidate must be primarily active in the field of gerontology as it is applied to research, education, practice or policy in the private or public sector, with no less than five years of professional experience. ESPO candidates may have fewer years of experience.

2. A candidate must have relevant experience that equips him/her to serve the Society in a governance and strategic planning role focused on the long-term growth and success of the organization.

3. A candidate must be a member in good standing for a minimum of five consecutive years. ESPO candidates may have fewer years of experience.

4. The candidate must have the support of their organization or institution’s management.

5. Must be able to attend at least three Board of Directors meetings annually if a Board Officer or Board Member; must be able to attend scheduled meetings of section leaders if a section officer. (One meeting will be held in conjunction with the Annual Scientific meeting at which the expense of travel would be the responsibility of the Board Officer, Board Member, or section officer.)

6. Must be able to devote a reasonable amount of time to GSA business.

7. A candidate ideally will have been an active participant in GSA affairs within five years immediately preceding his/her candidacy (ESPO candidates excluded), preferably including recent service in one of the volunteer positions shown below:
   - Member of the Board of Directors
   - Member of the GSA section Leadership
Who is eligible to submit nominations?

Nominations for members of the Board and section vice chairs must come from GSA members. These nominations must be submitted through the online nominations form via a self-nomination or a nomination on behalf of a nominee. Online nominations will open in April.

You can access the online nominations form [here](#).

Questions? Email ballots@geron.org